**Sichuan University – Pittsburgh Institute**

**LING 008: ESL Speaking & Listening**

**FALL 2017**

**Course Information**

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|  | Instructor: Caroline Ward |
| Credit hours: 3 | Email: carolineward@scu.edu.cn |
|  | Office: SCUPI 220Tel (Main Office): 28-6259-6919Office hours: M: 12:50 – 1:50 PM T: 12:50 – 1:50 PM W: 12:50 – 1:50 PM or by appt |
| Room: SCUPI 3-116 | Prerequisites: None |

Required Text: *College Oral Communication 4: English for Academic Success (2006)* by Steve Jones.

The focus of this course is to improve skills in listening and speaking, and build academic vocabulary that students need to be successful in their courses. The course will consist of language-focused activities based on topics and themes. Pair work, group work and active participation are required in order to improve students’ English language proficiency.

**Student Learning Outcomes**

By the end of the course, students will improve:

* their understanding and comprehension of academic lectures and other academic spoken discourse.
* their public speaking ability, including presentation skills, grammar, and pronunciation.
* their ability to understand and use academic vocabulary.

**Activities and Evaluation:**

You will be evaluated in many activities according to the grading policy. Activities can include:

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| --- | --- | --- |
| Prepared oral presentation | * + Mid-term presentation (4-6 min.)
	+ Final presentation (7-10 min.)
 | 20% |
| Impromptu oral presentation | * + 2 graded, spontaneous presentations (3-5 min.)
 | 30% |
| Listening quizzes | * + 5 quizzes throughout the semester
 | 30% |
| Homework and exercises | * + Summarizing listening texts verbally and/or in writing
	+ Answering listening comprehension question
	+ Extensive listening log
 | 20% |
| Total | 100% |

**Schedule:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | ***Textbook***  | ***Major Presentations*** | ***Assignments/Minor Presentations*** | ***Assessment*** |
| **Week 1** | Chapter 1: Money, Power, and Everyday Life in the Ancient World |  |  |  |
| **Week 2** |  |  | Listening quiz  |
| **Week 3** |  | Impromptu presentation |  |
| **Week 4** | Chapter 2: Is Big Business Controlling Your Mind? | Mid-term prepared presentation proposals due |  | Listening quiz |
| **Week 5** |  | Impromptu presentation |  |
| **Week 6** | Practice mid-term prepared presentation |  | Listening quiz |

**Schedule (cont’d):**

Note**:** This schedule is subject to change based on the needs of the class at the instructor’s discretion.

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| --- | --- | --- | --- | --- |
|  | ***Textbook*** | ***Major Presentations*** | ***Assignments/Minor Presentations*** | ***Assessment*** |
| **Week 7** | Chapter 3: Survival of the Fittest on the World Wide Web | Mid-term prepared presentation | Mid-term check: Listening logs |  |
| **Week 8** |  |  | Listening quiz |
| **Week 9** |  |  |  |
| **Week 10** | Chapter 5: People in White Coats are Watching Out for You | Final prepared presentation proposal due |  | Listening quiz |
| **Week 11** |  | Impromptu presentation |  |
| **Week 12** | Practice final prepared presentation |  | Listening quiz |
| **Week 13** |  | Final prepared presentation | Extensive Listening logs due |  |

**Student Use of Electronic Technology Policy:**

Students must use electronic technology (including cell phones, laptops, tablets, and iPads) in appropriate ways during classes. Out of respect, cell phones should generally be turned off or on silent and stored out of sight. They should not be used during classroom activities unless the instructor has given permission. Electronic devices are forbidden during quizzes, tests or other in-class graded assignments, unless the instructor has given permission.

Technology use in this class is meant to improve the learning environment for all students. Please be respectful of your instructor and classmates and use the technology appropriately.

If you have questions about what this means, please talk to your individual instructor.

**Recording:**

To ensure the free and open discussion of ideas, students may NOT record classroom lectures, discussions, and/or activities without the advance written permission of the instructor, and any such recording properly recorded in advance can be used solely for the student’s own private study.

**Make-up Policy for Missed Assignments and Tests:**

Students are responsible for the assignments in their classes. Assignments include in-class activities, quizzes, tests, homework, and any other work related to classes.

* If you are absent from class, you should try to contact one of the students in your class to find out what work was missed.
* If you cannot find out from another student about what work you have missed, when you return to class you must talk to your instructors about the missed work and if/when you can make up the work. You are responsible for talking to your teacher; your teacher is not responsible for reminding you about missed work.
* If you are absent from class on the due date of an assignment, you must hand in the assignment and be prepared to make up tests the day that you return to class or on a date decided with your teacher.
* If you know you will be absent, talk to your teacher before you leave or email your teacher to find out about the work that you will miss while you are away.
* If you have not been absent from class and you want to hand in an assignment late, you must first discuss the reason with your teacher before or on the due date. Do not assume that your teacher will accept late assignments. Also, you will lose points for late work in this situation.
* If you and your teacher arrange to meet so that you can make up an assignment and you miss that meeting, you will receive a “0” for that assignment.

**SCUPI Honor Code:**

Students in this course must follow the SCUPI Honor Code. This includes:

* must not get help from anyone to do his/her work without the teacher’s permission.
* must not get help from any outside sources to do his/her work without the teacher’s permission.
* must not copy the words of another and present those words as his/her own work.

Participating in these activities can result in an F. Turning in work that is not your own can result in an F.

**Participation:**

Active participation is crucial for language learning. Participating in class makes you an engaged learner of English. In this class, participation means:

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| * arriving to class on time
 | * attending class regularly
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| * staying on task (including appropriate use of technology)
 | * completing all homework on time
 |
| * actively listening to your classmates and teacher when they speak in class
 | * actively and constructively participating in class activities
 |
| * asking questions
 | * being prepared to answer questions
 |
| * bringing all class materials
 | * using only English in class
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